

Certificate III in Warehousing Operations

TRAINEESHIP

AGB Training currently offers Certificate III in Warehousing Operations

This is a general qualification for the Warehousing and Storage Industry. It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, with some discretion and judgement in selecting equipment, services or contingency measures and within known time constraints.

Entry Requirements:

There are no AQF Pre Requisites for this qualification.

AGB Training requires the applicant to successfully complete

- Language Literacy and Numeracy (LLN) Assessment
- Pre-Training Review
- Enrolment Application Form

Assessment:

Methods of assessment may include:

- Knowledge Evidence – questions and answers
- Direct demonstration and observation
- Portfolios
- Projects
- Role plays, case studies and presentations

Full Time Study

At this level of study it is expected that you study for a minimum of 5-15 hours per week. You are required to engage in self-study including, but not limited to homework, assessment tasks and individual research.

Pathways:

Upon successful completion, students will have gained the knowledge and skills required to apply for further training in TLI42016 Certificate IV in Logistics or other relevant Qualifications.

Course Duration: 39 weeks
Course Duration Including Holidays: 52 weeks

Traineeship:
Workplace Based

Mode of Delivery:
Bi-Monthly contacts with trainer
Self Study

Course Fees:
Skills First Funded: \$ 100
Fee for Service: \$ 6,000
Text Book Fee: Price on Application

Victorian Government Contribution for skills First Funded Students:
\$ 4,725

Career Opportunities:
Forklift Driver
Grain Handler
Store Person
Despatch Operator
Stock/Inventory Controller

Payment Options:
Skills First Funded Students
Upfront payment prior to commencement of first class

Fee for Service Students
Deposit of 10% is required prior to commencement of course.

Fortnightly or monthly payments must be paid as per direct debit payment schedule.

Text Books
It is responsibility of students to purchase all text books prior to first class.

Certificate III in Warehousing Operations

Packaging Rules:

To achieve this qualification, the candidate must demonstrate a competency in 19 units of competency (3 core units and 16 elective units)

Course Program

WHS Introduction

Core	TLIF1001	Follow work health and safety procedures
Core	TLIL1001	Complete workplace orientation/induction procedures

Apply Chain of Responsibility Legislation, Regulations and Workplace Procedures

Core	TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
------	----------	---

Pick and Pack

Extra	TLIA2011	Package goods
Extra	TLIA2012	Pick and process orders
Extra	TLID1001	Shift materials safely using manual handling methods

Documentation and Stock Control

Elective	TLIE3004	Prepare workplace documents
Elective	TLIA3015	Complete receipt/despatch documentation
Elective	TLIA3019	Organise receipt operations
Elective	TLIA3018	Organise despatch operations
Elective	TLIA3039	Receive and store stock
Elective	TLIA3017	Identify products and store to specifications
Elective	TLIE3002	Estimate/calculate mass, area and quantify dimensions
Elective	TLIA3016	Use inventory systems to organise stock control
Elective	TLIA3026	Monitor storage facilities

Stocktake

Elective	TLIA2022	Participate in stocktakes
Elective	TLIK2010	Use info technology devices in the workplace

Sustainability

Elective	TLIU1009	Monitor plant and equipment in an environmentally sustainable manner
Elective	TLIU2012	Participate in environmentally sustainable work practices

Quality

Elective	TLIJ3002	Apply quality systems
----------	----------	-----------------------

Forklift licence

Elective	TLID2010	Operate a forklift
----------	----------	--------------------

Licensing units: Choose one of the following

Elective	TLILIC2001	Licence to operate a forklift truck
Elective	TLILIC2002	Licence to operate an order picking forklift truck

Locations:

Workplace

For current policy, procedures, fees and funding eligibility, Recognition of Prior Learning (RPL) and Credit Transfer (CT) information relating to this course please visit our website www.agb.edu.au

Extra - These units are above the minimum requirements for this course. They have been selected in consultation with industry to meet needs for industry.

Disclaimer: AGB Training has endeavoured to ensure that the information contained in this publication is correct at the time of printing.

This information may be subject to corrections or change without notice. AGB Training reserves the right to alter, change or discontinue programs without notice.