

FS048 International – Defer your studies / Change of course preferences

How to complete and submit this form:

This form is to be used by international students who have received an offer from AGB Training, to defer the commencement of their studies or change their course preference.

This form will be accepted up to a week before your course commencement. You cannot change your course once you are enrolled in a semester. You can submit a Defer your studies / change of Course Preference form for the following semester.

Please note: You will need information contained in your letter of Offer to complete this form. If you defer for more than 12 months, you will need to submit a new Pre-enrolment international application form.

We will require details of any academic or work activities undertaken during that time. You may only defer your program to the next available intake.

For the next available intake visit: <https://www.agb.edu.au/international-students/enrol>

Please write in BLOCK LETTERS using a black or blue pen.

PERSONAL DETAILS:

Student Name(As stated on passport): _____ Date of Birth: ____/____/____

Gender: Male Female Indeterminate/Intersex/Unspecified Title: Mr Miss Mrs Ms

Other Please specify _____

Country of Citizenship: _____

Usual residential Address: _____

Phone Number(Home): _____ Phone Number(Mobile): _____

Email Address(compulsory): _____

Student USI: _____

Did you apply through an AGB Training Agent: YES NO

Agent Name (If yes): _____

What type of offer have you received: Full offer Conditional offer

What courses have you currently been offered?

COURSE CODE	COURSE NAME	CRICOS	CAMPUS	TERM (1,2,3 or 4)	YEAR

Have you received an electronic Confirmation of Enrolment (eCoE)? YES NO

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What changes are you requesting?

I want to change my course preference

Note: You may change your course preference once only. Any previous offer granted will be automatically cancelled

New course code: _____ New course title: _____

Commencement Date: ____/____/____ Campus: _____

Reason for change of preference:

I want to defer my course studies to commence

Commencement Date: ____/____/____ Semester 1 2

Reason for Deferral:

Declaration:

- I accept that the course fee for the deferral program may differ from the original fee paid and that the difference must be paid before a new CoE can be issued
- I accept that the course structure of the deferred program may change
- I understand that by changing my course, this may affect my student visa, which may impact my stay in Australia (For more information contact the Department of Immigration and Citizenship)
- I understand that this request is subject to AGB Training’s approval. If approved, a new letter of offer with course details will be issued
- I understand that AGB Training collects, stores, and uses personal information in accordance with the college Privacy Policy, available at <https://www.agb.edu.au/about/policy-and-procedures>

Signature of Applicant: _____ Date: ____/____/____

Submit this form in person	Post this form to	Email this form to	Contact Accounts
31 Barwon Terrace South Geelong Victoria, 3220	PO BOX 1284 Geelong Victoria, 3220	internationalsupport@agb.edu.au	Within Australia: 1300 123 242 Outside of Australia: +61 3 5221 2611 Student Support Number: 0478 435 630

OFFICE USE ONLY	DATE:
Processed by:	Department: